



Phone (780) 420-6161
Fax (780) 426-6854

Management Bodies are required under the *Alberta Housing Act* to verify income for both applicants and present tenants for the purpose of establishing eligibility and determining the basic rent. Information is protected by the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. Questions regarding the collection of personal information may be directed to your Lease Administration Clerk III at the address and telephone number listed above.

TAXI CAB OPERATORS FINANCIAL STATEMENT

NAME _____

LEASE ID NUMBER _____

ADDRESS _____

TELEPHONE # _____

REPORTING PERIOD _____, 20 _____ TO _____ 20 _____

DO YOU DRIVE FOR MORE THAN ONE TAXI CAB COMPANY? Yes _____ No _____

NAME(S) OF TAXI CAB COMPANY _____

TAXI CAB NUMBER _____

DO YOU LEASE A TAXI CAB FROM ANOTHER INDIVIDUAL? Yes _____ No _____

IF YES, NAME AND TELEPHONE NUMBER OF THE INDIVIDUAL _____

DO YOU OWN YOUR OWN TAXI CAB? Yes _____ No _____

DO YOU LEASE YOUR TAXI CAB TO OTHER DRIVERS? Yes _____ No _____

IF YES, DO YOU RECEIVE A PERCENTAGE OF INCOME EARNED BY THOSE DRIVERS OR OTHER RENTAL REVENUE? Yes _____ No _____

DO YOU SHARE OWNERSHIP OF YOUR TAXICAB WITH OTHER DRIVERS? Yes _____ No _____

IF YES, DO YOU RECEIVE A PERCENTAGE OF INCOME EARNED BY THOSE CO-OWNERS? Yes _____ No _____

DO YOU SPLIT THE COST OF EXPENSES WITH THOSE CO-OWNERS? Yes _____ No _____



TOTAL EXPENSES B + C D _____

TOTAL INCOME A - D _____

I declare the information contained in this form to be true, correct and complete. I will provide vouchers, receipts and other verification upon request. I authorize Capital Region Housing Corporation to analyse the Financial Statements and supporting documents and to make inquiries wherever it is deemed necessary to verify the facts. I understand that the information provided in these statements is subject to audit by Capital Region Housing Corporation.

SIGNATURE: _____ DATE: _____

PLEASE ATTACH THE FOLLOWING: CERTIFIED COPY OF PERSONAL TAX RETURN FOR THE MOST RECENT YEAR ENDED

GST
Persons earning less than \$30,000 per year may decide whether or not they collect GST. If they collect GST, they can deduct input tax credits from GST collected and therefore cannot claim GST as a business expense. If they do not collect GST, they cannot claim what they paid out as input tax credits but they can claim GST as a business expense.

VEHICLE EXPENSES AND MAINTENANCE
Costs to maintain business vehicles, includes gas, oil, insurance, registration and vehicle repair costs, less 30% personal use. Please Note: Enter 70% on line "B".

INSURANCE
Liability insurance and vehicle insurance on vehicle relating to the operation of the business.

INTEREST, BANK CHARGES
Bank account fees and interest paid on loans that relate to the operation of the business. Please note: Interest on loan is deductible.

BUSINESS TAX, FEES AND BUSINESS LICENCES
Fees paid to obtain business licences, amounts paid to keep your membership in a trade association etc.

OFFICE & SUPPLIES
Materials and supplies used in the day to day operations of the office, examples would be: pens, file folders, printed matter and other miscellaneous items. Other items would include postage costs, and business telephone costs. May also include rent and other costs on property relating to the business location outside of the home you live in. Please Note: Rent and utility costs for the business use of a work space in your home are not considered a deductible expense for rent calculation purposes.

ACCOUNTING AND LEGAL FEES
Fees paid to accounting firms for statement preparation and income tax refunds relating to the business. Amounts paid to lawyers for legal matters relating to the operation of the business.

OTHER
- Miscellaneous items not mentioned above. Please specify.
- Capital Cost Allowance or depreciation is not considered an expense for rent calculation purposes.
- Includes such items as fees paid to collection agencies and any small claims court cost fees resulting from efforts made to collect receivables. Amounts uncollectible on accounts which have been already included in income.